

Tech Squad

Mission 1

Set up Kindergarten iPads for testing and emailing purposes

★ Make sure the iPad card matches the iPad number

Enter student info into the NOTES APP



1. Open the Notes App and type bridgepoint and press enter
2. On the second line type the student's email address, press return
3. On the third line enter the student's EMAIL password (FOR EVERY STUDENT this is the word written in orange)
4. If the student has a DIFFERENT APPLE ID password, type that in on the fourth line
5. **Write an N** on the student's card to indicate this step is complete

Set up the student's email account on the iOS Mail app:



1. Tap on the envelope icon at the bottom of the iPad to open the Mail App
2. Choose GMAIL from the list
3. Enter the following:
 - a. **Name:** First name last initial
 - b. **Email:** Your login followed by **@eanesisd.net**
 - c. **Password:** Your password
 - d. **Description:** My school email
4. Tap **NEXT**
5. Slide to **ON** for Mail, Calendars and Notes=all green lights
6. Tap **SAVE**
7. **Write an E** on the student's card to indicate this step is complete

A screenshot of the Gmail setup screen on an iPad. The screen has a 'Cancel' button on the top left and a 'Next' button on the top right. It contains four input fields: 'Name' with the text 'Bobby B', 'Email' with the text 'bb12345@eanesisd.net', 'Password' with a series of dots, and 'Description' with the text 'My school email'.A screenshot of the Gmail setup screen on an iPad, showing the toggle switches for 'Mail', 'Calendars', and 'Notes'. Each toggle is currently turned 'ON' and is highlighted in blue. The screen has a 'Cancel' button on the top left and a 'Save' button on the top right.

iStation Set Up



1. Check to see if the iPad has iStation on it.
 - a. If it DOES NOT HAVE iStation on it, please download it from the App store using that student's Apple ID and Apple ID password
2. Open iStation
 - a. In the DOMAIN box enter **bridgepoint** until you get our school
3. **Write an I** on the student's card to indicate this step is complete